

Council on University Planning and Budget
June 5, 2020
9:00 a.m. – Teams Meeting
Minutes

Voting Members Present: Gurkan Akalin, Angela Anthony, Mark Bluhm, Peggy Brown, Steven Daniels, Mona Davenport, Eric Davidson, Kirstin Duffin, Sace Elder, Ryan Hendrickson, Gloria Leitschuh, Ramey Martin, Leigh Moon, James Ochwa-Echel, Steve Rich, Isaac Slaven, Jody Stone, Jhalak Timilsena, Cheyenne Warman-Neal, C.C. Wharram, Tim Zimmer

Absent: Valen Fulton, Carson Gordon

Non-Voting Members Present: Lynette Drake, Jay Gatrell, David Glassman, Judy Gorrell, Paul McCann, Ken Wetstein

1. **Call to order and introductions** – Peggy Brown called the virtual meeting to order at 2:00 p.m.
2. **Approval of Minutes for March 6, 2020** – Motion (Rich/Daniels): To approve the minutes as revised. Motion was approved with two abstentions: Angela Anthonuy and Sace Elder.
3. **CUPB Executive Committee Report** – The Executive Committee did not meet.
4. **New Business**
 - a. **Administrative and Subcommittee Reports**
 - i. **President Administrative Report**

Thanked everyone for their efforts during this difficult time with COVID-19 and the racial unrest.

Dr. Glassman provided a Springfield Update. The budget for FY21 was passed with a flat appropriation. This, of course, is dependent upon the passage of the tax referendum on the ballot in November. If the referendum does not pass, it is possible that we could see a reduction in our appropriation. The science building was included in the re-appropriations, AIM High and MAP money received appropriations as well.

Included in the budget was CARES Act money -- \$2.25M for students who had to meet certain eligibility requirements to qualify. In addition, there was \$2.25M for the university to assist with expenses related to the pandemic. No university employees were laid off and student employees continued to be paid. Other university expenses include cleaning supplies, disinfecting and personal protection supplies. We continue to work on details for testing on campus.

At the June Board meeting we will be requesting an increase in tuition, some student fees, and housing/dining rates.

ii. Vice President for University Advancement

University Advancement will be coming in under budget due to two vacant positions, reduction in travel and a decrease in the number of alumni events. The number of donors is down due to the reduction of alumni giving events. Donor retention is less than 50%. A new development officer has been hired.

iii. Vice President for Academic Affairs

Dr. Gatrell gave a shout out to the enrollment management team. The budgets in Academic Affairs are looking good. Dr. Gatrell informed the Council that we will be using alternative spaces for instruction in the fall. Contingency plans will be developed in the event we have to move to online.

iv. Interim Vice President for Business Affairs.

Paul McCann reviewed the Line Item Status Report for appropriated funds as of April 2020. He reported that we will be over budget in utilities. \$12M of our appropriation for FY20 has not been received. The Science Building has been re-appropriated. Currently, Paul is working on drafting the FY21 budget.

v. Interim Vice President for Student Affairs

The Student Affairs directors met to develop plans for each of the 5 phases. The subcommittee also reviewed the org status reports across the VPSA areas and the budget is balanced for FY20. Camps and Conferences were cancelled for May and June. Decisions about the July Camps and Conferences will be made next week. Freshman Orientation is completely online and will start next week.

Adjournment – The meeting was adjourned at 10:36 a.m.